**LDM IMPLEMENTATION M&E PLAN TEMPLATE**

This M&E Plan will cover four levels, namely Inputs and Activities, Outputs, Mid-Term Results, and Outcomes (Final). **Inputs and Activities** refer to tasks related to the implementation of the LDM in the school that need to be conducted in order to prepare and improve the schools’ implementation of the LDM. **Outputs** refer to resources, materials and processes that are produced from the activities conducted in relation to the LDM implementation.(**Mid-Term Results** refer to desired state along areas of the implementation of the LDM that the intervention would like to achieve; Finally, **Outcomes** refer to the impact of the LDM implementation in the school on the quality of learner outcomes.

In this M&E Plan, the specific areas of concern indicated are consistent with the LDM implementation Plan, namely:

1. Learning Resources
2. Learning Management
3. Teacher Capacity
4. Household and Community Capacity
5. School Operations

In creating your M&E Plan, make sure that it is harmonized with your Readiness Assessment, LDM Implementation Plan and TA/Coaching Plan.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Indicator** | **Data Collection Method** | **Timing of Data Collection** | **Analysis Method** | **Who Will Collect & Analyze Data** | **Use of M&E Results**  **(This is the “Learning aspect of the M&E Framework)** |
| **LEVELS OF M&E INQUIRY** | **What indicators will be gathered to respond to the M&E Inquiry** | **How will you gather the indicator?** | **When will you gather the indicator?** | **How will you process the data gathered?** | **From whom will the data come from and who will collect?** | **Who are the users of the M&E Report?**  **What will they use it for (e.g., decision-making to adjust the LDM Plan)?** |
| **INPUTS AND ACTIVITIES: What activities will need to be done to effectively and efficiently implement LDM in the school?** | * Conduct orientation of LDM:   1. Stakeholders  2. Community Leaders | * Attendance Sheet | * August 10-20, 2020 | * Gathering data * Documentation * Analyze the survey | * Curriculum Chairperson | * SH will conduct the following:   1. Dissemination of the chosen LDM  2. Implement guidelines |
| Learning Resources | * Monitoring of Webinars attended | * Webinars attended by teachers on designing localized materials | * August 17,2020 | * Submission of list on webinar attended by teachers | * Subject Coordinator to LRMDS Coordinator | * SH will collect localized and evaluated materials for approval in printing |
| Learning Management | * Projects stated in LCP | * Project related to Prevention to COVID-19 | * June-August, 2020 | * DO#15,s, 2020 | * School Finance Officers | * SH will monitor the preparedness in terms of mandated health, protocol and hygiene |
| Teacher Capacity | * Virtual Trainings attended by the teachers | * Trainings of teachers related to implementation of LDM | * May-August,2020 | * Use the checklist for teachers’ preparedness based on The Implementation plan of the School | * Subject Coordinator | * SH to determine what other trainings needed to ensure the preparedness and readiness of teachers this coming school year |
| Household and Community Capacity | * Ask assistance from the community leaders & volunteers | * List of volunteers undergo orientation on how they can help learners at home | * August 14, 2020 | * Reference DepEd Guidelines on the role of a para-teacher or a volunteer in a home-based schooling | * Barangay * GPTCA * Adviser | * SH will design a program for identified learners without guardian at home |
| School Operations | * Utilization of MOOE | * Reviewed and checked school financial report | * Monthly Monitoring | * Deped issuances on proper allocation of funds | * ADAS * School Monitoring Team | * SH will ensure 100% transparency of the school financial report |
| **OUTPUTS:**  **What resources, materials, and processes will be produced from the activities?** | * Orientation of the stakeholders on the implementation of LDM | * Narrative report of orientation | * August 20, 2020 | * Percentage of Stakeholders’ Support | * Curriculum Chairpersons * Advisers * LCP Coordinator * LDM Coordinator | * SH will conduct webinar sessions or other platforms for the parents on the implementation of LDM |
| Learning Resources | * Localized materials produced for the learning resources | * List of localized materials submitted at the school LRMDS | * August 13, 2020 | * Undergo on the SQAT | * LRMDS supervisor at the SDO | * SH to evaluate how to complete the needed learning resources |
| Learning Management | * Completed projects in Infrastructure and Availability of COVID-19 related items | * Availability of COVID-19 prevention items to follow the health protocol in entering the school | * August 13, 2020 | * Number of School Recipients | * Property custodian * Adopt-a-school Coordinator * Brigada Eskwela   Coordinator | * SH will offer a safe and conducive learning environment |
| Teacher Capacity | * Trained teachers in different platforms, psychosocial support, and familiarization on the MELC | * Attendance of teachers on different training related to the use of online platforms and MELC’s | * May-July ,2020 | * Teachers’ preparedness checklist in the Implementation Plan | * Subject Coordinator | * SH to check and provide the necessary training for teachers preparedness on the LDM implementation |
| Household and Community Capacity | * List of volunteers | * Profile of volunteers submitted to school | * August 15, 2020 | * Criteria for Volunteer | * SH a * Curriculum Chairperson * Adviser | * SH to look other possibilities to help learners in this time of pandemic |
| Learning Resources | * Localized produced in the Learning Resources like video lessons | * The video lessons and submitted to school LRMDS for quality assurance | * August 10, 2020 | * Criteria for Video Lessons | * LRMDS supervisor at the SDO | * SH to know whether the produced video lessons approved in QA |
| **MID-TERM RESULTS:**  **What desired state will be achieved when the outputs have been produced along the LDM areas of concern?** | * LRs and Modules | * Inventory Reports | * Year round | * Evaluate the   Inventory Reports | * SH * Teachers * LRMDS Coordinator | * SH to regular partnership with the LGU with the distribution of SLR |
| Learning Resources | * Utilization of printed materials | * Inventory of printed materials | * Year round | * 1:1 required ratio of teacher to learning material | * LRMDS Coordinator | * For SH to continue monitor the reproduction of materials ready for utilization |
| Learning Management | * GNHS Internet Kiosk | * Easy access to internet and can be availed by both teachers, learners and parents | * Year round | * Requirement for online teaching | * ICT Coordinator * Curriculum Chairperson * Adviser | * For SH to monitor the sustainability of the LMS to teachers for use. |
| Teacher Capacity | * Trained Teachers in conducting online and modular learning classes | * Teachers’ PD Activities, | * Monthly Monitoring | * Evaluate the Teachers’ LDM Individual Plan | * SH * Subject Coordinators | * School Head – *to plan school-based interventions for Teachers’ PD* |
| Household and Community Capacity | * Support System from different Stakeholders | * Feedback from Parents and other Stakeholders on the LDM Implementation | * Year round | * Enhanced the relationship of different stakeholders for learners’ progress | * SH, PTCA Adviser, Curriculum Chairpersons | * SH, to design and conduct necessary adjustments to make modular learning more effective |
| School Operations | * Continually conducting Interventions and technical assistance for LDM | * Accomplishment Reports | * Year round | * Consolidate and Evaluate Submitted Reports | * SH * Teachers * LDM Coordinator | * SH to plan and develop School-based Interventions and Technical Assistance on the Implementation of LDM |
| **OUTCOMES:**  **What learner outcomes will be achieved when the desired state of LDM areas of concern have been achieved?** | * Learners’ Progress and Development | * Mastery of learning competencies | * Year round | * Evaluate Learners’ Progress and Development | * SH * Teachers | * School Head and Subject Coordinator to monitor the helpfulness of the LDM in learners’ progress and development in the pandemic period |